

BLDEA's SSM College of Pharmacy and Research Centre Vijayapur - 586103 Dept. of Pharmacology

STANDARD OPERATING PROCEDURE

Updated: 01-02-2022 Valid upto 01-08-2022

Electronic Balance

FUNCTION: To record the weight of drugs or chemicals in laboratory.

- 1 .Make sure that the balance is kept clean.
- 2 .Ensure that the calibration status is valid.
- 3. Ensure that spirit level is in the center of the circl
- 4. Connect the power cable to the mains and switch 'ON'.
- 5. Automatically self checking starts from "che-3" & ends with OFF.
- 6. Press ON/OFF key, all the display will glow.
- 7. Press "TARE KEY", 0.00000 mark appears on the display...
- 8. The stability of the reading is obtained which is indicated by an arrow mark on the left side of the display.
- 9. Once the stability is attained, the balance is ready for weighing.
- 10. Place the drug or chemical to be weighed on the butter paper & note down the weight.
- 11. Clean the balance immediately after weighing.

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